



2nd Quarter 2021 ISO-QMS Performance

April 2021

- Initiated talks and arrangements thru Zoom Meetings (April 24, and 30) with PTTC-DTI training team regarding the need for OWWA to comply with the requirements of the Government Quality Management Committee (GQMC) to fulfil the commitment for continual ISO Certification

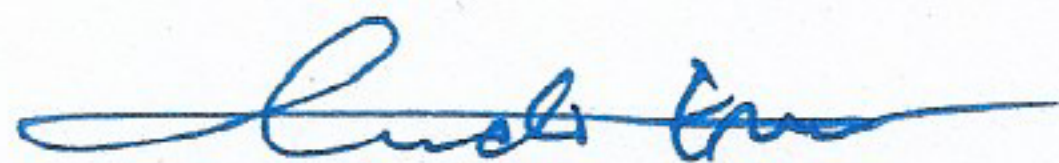
May 2021

- Held the 2nd Quarter QMS Management Team Meeting on 06 May 2021 to agree on the Plan of Action for May to December 2021 specifically on:
 1. Recertification to the ISO 9001 Standards
 2. Letter on Intent of PTTC to provide the training/technical assistance with a proposed company-exclusive webinar for the amount of Php260,000 for 100 hrs with 30 maximum number of participants.
- Implemented the ISO-9001:2015 on Document Information Procedure (PM-OWWA-03-12) by integrating the government record classification system on Records/Information Inventory and Disposal that was administered by the National Archives of the Philippines through a zoom orientation-workshop on 07 May 2021 that was attended by 64 participants from the Central and Regional Offices.

June 2021

- Undergoing the finalization of the list of participants to the webinar training and the process(es) to be enrolled for Certification
- Signed and approved on 28 June 2021 by the OWWA Administrator the Terms of Reference (TOR) for the training on QMS by PTTC-DTI.

Prepared By:



MA. CYNTHIA DM. ERUM
Chief-Records Management Division
and Head, QMS Secretariat

Approved for Posting and Dissemination:



RODRIGO F. PASCUA, JR.
Deputy Administrator for Administration and
Fund Management
and Quality Management Representative